

Message

From: Sykes, John [Sykes.John@epa.gov]
Sent: 7/12/2018 3:15:41 PM
To: Watkins, Tim [Watkins.Tim@epa.gov]; Andrews, Robert [Andrews.Robert@epa.gov]
CC: Mitchell, Claudette [Mitchell.Claudette@epa.gov]; Updike, David [Updike.David@epa.gov]; Blancato, Jerry [Blancato.Jerry@epa.gov]; Richardson, Jon [Richardson.Jon@epa.gov]; Laws, Ken [Laws.Ken@epa.gov]
Subject: RE: Las Vegas UNLV Facility Schedule

Thank you Tim.

Robert – Jon will start moving equipment over to custodial account as soon as possible.

Thank you.

John Sykes, Director
Customer Support Division (AA116-01)
Office of Science Information Management
US EPA's Office of Research and Development
109 TW Alexander Dr., RTP, NC 27711
919-541-2953 (office)

Personal Matters / Ex. 6

The ORD IT Resources is a great place to find out who you can contact for your IT needs.

From: Watkins, Tim
Sent: Wednesday, July 11, 2018 9:17 AM
To: Sykes, John <Sykes.John@epa.gov>
Cc: Mitchell, Claudette <Mitchell.Claudette@epa.gov>; Updike, David <Updike.David@epa.gov>; Blancato, Jerry <Blancato.Jerry@epa.gov>; Richardson, Jon <Richardson.Jon@epa.gov>; Laws, Ken <Laws.Ken@epa.gov>
Subject: RE: Las Vegas UNLV Facility Schedule

Hi John –

Thanks for the email. Yes, Robert Andrews will be picking up the property management role. I am also glad to hear that the efforts to relocate the LV computer room and other IT related efforts are going well and on schedule.

Tim Watkins
Director
National Exposure Research Laboratory
Office of Research and Development
US EPA
(919) 541-5114
Watkins.tim@epa.gov

From: Sykes, John
Sent: Tuesday, July 10, 2018 10:30 AM
To: Watkins, Tim <Watkins.Tim@epa.gov>
Cc: Mitchell, Claudette <Mitchell.Claudette@epa.gov>; Updike, David <Updike.David@epa.gov>; Blancato, Jerry <Blancato.Jerry@epa.gov>; Richardson, Jon <Richardson.Jon@epa.gov>; Laws, Ken <Laws.Ken@epa.gov>
Subject: FW: Las Vegas UNLV Facility Schedule

Hi Tim:

As you know, Jon Richardson will be coming to RTP in late September/early October. As I see the schedule now, it looks like you will need for him to work from home in September. OSIM is expecting to transfer the property under Jon's custodial account to NERL (probably Robert Andrews) since he will be remaining at that site. We do not expect to send Jon back out to Las Vegas when he leaves in September. So that property should start transferring over to NERL sooner than later. Let us know if Robert Andrews will be the person picking up the property for Las Vegas.

OSIM is also working with Robert Andrews concerning getting his Lotus Notes systems (Facility work request and Contractor Procurement) over to a new software applications since the Lotus Notes deadline is December 31st to have all LN databases removed. If we foresee any issues, we will let you know.

The Las Vegas computer room move has been going smoothly and we anticipate the remaining equipment to be moved in August to Cincinnati. I think all other IT aspects are going on as planned and on schedule.

John Sykes, Director
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Personal Matters / Ex. 6

The ORD IT Resources is a great place to find out who you can contact for your IT needs.

From: Richardson, Jon
Sent: Thursday, July 05, 2018 10:48 AM
To: Sykes, John <Sykes.John@epa.gov>; Blancato, Jerry <Blancato.Jerry@epa.gov>
Subject: FW: Las Vegas UNLV Facility Schedule

FYI...

Jon Richardson, CISSP
CSR NERL Las Vegas & NRMRL Ada
NHSRC GSS Information System Security Officer (ISSO)
ORD Las Vegas Local Information Security Officer (LISO)
Office of Science Information Management
Customer Service Division (CSD)
EPA Office of Research and Development
Phone: 702-798-2601,

Personal Matters / Ex. 6



Certified
Information
Systems Security
Professional

From: Watkins, Tim
Sent: Thursday, July 5, 2018 7:46 AM
To: Pridgen, Sandra J. <Pridgen.Sandra@epa.gov>; Heithmar, Ed <heithmar.ed@epa.gov>; Momplaisir, Georges-Marie <momplaisir.georges-marie@epa.gov>; Osemwengie, Lantis <osemwengie.lantis@epa.gov>; Rosal, Charlita <rosal.charlita@epa.gov>; Schumacher, Brian <Schumacher.Brian@epa.gov>; Solomon, Paul <Solomon.Paul@epa.gov>;

Varner, Katrina <varner.katrina@epa.gov>; Williams, Alan - LV ORD <Williams.Alan@epa.gov>; Richardson, Jon <Richardson.Jon@epa.gov>; Andrews, Robert <Andrews.Robert@epa.gov>; Werkema, Dale <Werkema.D@epa.gov>; Zimmerman, John <Zimmerman.JohnH@epa.gov>; Christensen, Jay <Christensen.Jay@epa.gov>; Kepner, William <Kepner.William@epa.gov>; Nash, Maliha <Nash.Maliha@epa.gov>; Lin, John <Lin.John@epa.gov>; Quackenboss, James <Quackenboss.James@epa.gov>; Koglin, Eric <Koglin.Eric@epa.gov>; Gallagher, TheresaA (LV) <gallagher.theresaa@epa.gov>; VanEmon, Jeanette <VanEmon.Jeanette@epa.gov>

Cc: Steenbock, John <Steenbock.John@epa.gov>; Mayes, Desmond <Mayes.Desmond@epa.gov>; Sayles, Gregory <Sayles.Gregory@epa.gov>; Kleinman, Brian <Kleinman.Brian@epa.gov>; Blancato, Jerry <Blancato.Jerry@epa.gov>; Updike, David <Updike.David@epa.gov>; Burmania, Tessa <Burmania.Tessa@epa.gov>; Stanek, Lindsay <Stanek.Lindsay@epa.gov>; McDonald, Michael E. <McDonald.Michael@epa.gov>; Buckley, Timothy <Buckley.Timothy@epa.gov>; Behymer, Thomas <Behymer.Thomas@epa.gov>; Kaushik, Surender <Kaushik.Surender@epa.gov>; McKim, Beverly <Mckim.Beverly@epa.gov>; Garland, Jay <Garland.Jay@epa.gov>; Morgan, Ardra <Morgan.Ardra@epa.gov>; Guiseppi-Elie, Annette <Guiseppi-Elie.Annette@epa.gov>; Gillespie, Andrew <Gillespie.Andrew@epa.gov>; Osemwengie, Lantis <osemwengie.lantis@epa.gov>

Subject: Las Vegas UNLV Facility Schedule

Hello ORD Las Vegas Staff -

I am sending this message to provide a time line for ORD Las Vegas staff for the next 3 months.

First, I would like to re-emphasize that September 30, 2018 remains the date by which staff will need to either relocate to another ORD location or separate from the Agency. This date has not been moved up, although staff may choose to either relocate or separate before September 30, 2018.

Second, given the work that needs to be done to prepare for the environmental due diligence and decommissioning processes, ORD staff remaining in Las Vegas during the month of September will need to vacate the UNLV campus by August 31, 2018. Since space will not be available on the UNLV campus, we plan to develop an episodic telework agreement for each federal staff member so they may work from an alternate work location (most likely their home) during September.

Third, laboratory equipment will either need to be packed up, donated, excessed or otherwise removed from UNLV by the middle of August, so that it may be shipped to its new destination in late August/early September.

During the month of September, remaining office furniture and laboratory equipment will be disassembled and removed from the building, if not done so already, and the spaces will be cleaned so that the contractor supporting environmental due diligence and decommissioning may start their work in early October with clear access to the office and laboratory space on the UNLV campus.

Below is summary of the overall schedule outlined above. Please let me know if you have any questions.

Summary of Overall Schedule for July through September

- Mid-August – Laboratory equipment either packed, donated, or excessed.
- Late August/Early September – Laboratory equipment shipped to new destination.
- August 31 – ORD Staff vacate UNLV campus.
- September 1 to 30 – Episodic telework for ORD staff remaining in Las Vegas until September 30.
 - Also, removal of office furniture, laboratory equipment, and other miscellaneous items and clean-up of space.
- September 30 – Last day for ORD Staff to either relocate or separate from the Agency.

Tim Watkins
Director
National Exposure Research Laboratory
Office of Research and Development

US EPA

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